

GREAT AYTON PARISH COUNCIL

Clerk: Nola Atkinson
Email: clerk@great-ayton.org.uk



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Minutes of the meeting held on Tuesday 1st November 2022 at 19.00

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1 **Present:** Cllr Taylor, Cllr Greenwell, Cllr Blackmore, Cllr Kirk, Cllr Baylin, Cllr Short, N Atkinson (Clerk)

In Attendance: Lee Marley (Cemetery & Services Superintendent), Heather Moorhouse (NYCC)

Apologies: Cllr R Hudson (Work) - Accepted

2 **Minutes from the Parish Council Meeting held on Tuesday 4th October 2022**

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 4th October 2022 as a true and accurate record.

3 **Police Report**

The Police report was **RECEIVED** and **ACCEPTED**. There have been 5 reports of anti-social behaviour and 2 reports of violence against the person.

4 **Reports from NYCC and HDC councillors**

NYCC – A Drain Jetter has been to Dump Corner to clear the drain, it seems to have worked well and there is less standing water after rain. In future the Council can use the online portal on the NYCC website to report issues in the parish. The council gave thanks to Cllr Moorhouse for arranging the Jetter to come and clear the drains.

HDC - Nothing to report.

5 **Planning applications**

Application ref	Address	Works	Observation/Objections
22/02142/FUL	Great Ayton Cricket & Football Club Leven Park Easby Lane Great Ayton	Creation of a new bund for oil storage tank	No Objections/Observations
22/02376/FUL	112 Roseberry Crescent Great Ayton Middlesbrough North Yorkshire	Proposed single storey extension to side and rear of house. Render finish to house and horizontal panels to front elevation gable.	No Objections/Observations
22/02356/TPO	Friends Meeting House High Green Great Ayton Middlesbrough	Works to a tree with a Tree Preservation Order	No Objections/Observations
22/02437/CAT	Friends Meeting House High Green Great Ayton Middlesbrough	Works to trees in a conservation area	No Objections/Observations
22/02507/FUL	OS Field 0089 Tunstall Lane Nunthorpe North Yorkshire	Demolition of barn and construction of a single dwelling	No Objections/Observations

6 Planning decisions/information - Noted

Application ref	Address	Works	Decision
22/02092/FUL	37 Angrove Close Great Ayton Middlesbrough North Yorkshire	Retrospective permission for the construction of a fence	Withdrawn
22/01965/LBC	Royal Oak Hotel 123 High Street Great Ayton Middlesbrough	Replacement of 2no. timber sash windows on second floor on front elevation	Granted
22/02001/FUL	Royal Oak Hotel 123 High Street Great Ayton Middlesbrough	Replacement of 2 no. timber sash windows on second floor on front elevation	Granted
22/00161	OS Field 9687, Great Ayton	Registration of new address (Bennett's Corner, Great Ayton)	Noted

7 Councillor's Reports

Community Garden, Yatton House (Cllr Taylor)

Cllr Taylor updated the council on works that have taken place in the allotment and discussions that have been had with the Marwood Trust. The Marwood Trust proposed it would be better for Yatton House to have own lease with the trust directly rather than through the Parish Council. The Parish Council **RESOLVED** to **ACCEPT** the proposal and are in full support the community garden. Clerk to write letter of support.

8 Clerk's Report

Christmas Tree

The Christmas tree has been ordered from Maynards. G Frankish has quoted £260 to collect the tree and install it on High Green on 21st/22nd November 2022, put the lights on the Christmas Tree and the two adjacent trees and then to remove the lights and dispose of the tree in the New Year. The council **RESOLVED** to **ACCEPT** this quotation.

Allotment updates

Most of the allotment rents have been collected with successful sessions held in PCC with allotment association, giving people chance to pay for their plots. Follow up letters will now be sent this week for those still outstanding. Cllr Baylin, the clerk and the maintenance team are to walk round and assess vacant plots and these to then be offered to people waiting on waiting list.

Donations

Scouts have asked for a donation towards the fireworks display. Parish Council **AGREED** to give a donation of £150

River Leven

The local AP officer from the environment agency is coming out to see the weed growth in the river and assess its impact on flood risk. An action plan can be developed and implemented to reduce the amount in the river.

20's plenty

Climate Action Group have asked the council for their support their campaign for 20mph speed limit in villages in North Yorkshire. The motion to support the campaign was proposed and seconded – four councillors voted for and two councillors voted against the motion.

Trees in the village

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Comments have been raised by a resident regarding the Jubilee Tree on Guisborough Road. The tree has now been snapped in half. The council asked the maintenance team to remove the tree and HDC will be asked to replace it.

There has been some damage to trees in the cemetery in the strong winds. Tree surgeon Gareth Davies has been arranged to carry out works on a tree in the cemetery and on Guisborough Road.

CIIR Spring bulb display

The Rotary Club have offered to make a crocus display to honour the new King, using crocus bulbs bought in aid of Polio Eradication scheme. The council support this project and asked to clerk to liaise with the Rotary Club to plant the display on the edge of Low Green.

Remembrance parade

Road closure has been approved and notifications will be put up at either end of the road. A wreath for the Remembrance Day service has been ordered and the council **AGREED** to give a donation of £50 to British Legion for it. Clerk to collect.

Memorial bench requests

Mr Winterschladen has requested a bench on Low Green (New bench and plaque opposite their entrance)

Mr Home has requested a bench on Low Green and has offered to replace the two remaining wooden benches on the Low Green with metal ones.

It was **AGREED** that metal benches are to be used on the Low Green, taken from around the village and those then replaced with plastic ones. All metal benches on the Low Green are to be repainted in Spring.

It was **AGREED** to reinstate a plaque on a bench along Easby Lane for Annie Ward Thompson to replace one that was lost when bench was hit by a car.

A request was made by the maintenance team for a Billy Goat Leaf and Grass vacuum, as they have been given the opportunity of a second-hand machine for £800. The council discussed storage issues and the increase in workload on the maintenance team. It was decided to take the machine and try it out at a time when councillors can come and see it in operation then assess its usefulness in the village.

It was **AGREED** that the next Captain Cook Memorial Garden Committee meeting would be held on Tuesday 6th December 2022 at 6.30pm in the Discovery Centre

First Aid training Course

It was **AGREED** to organise an Emergency 1st Aid at work course for the Council employees and any councillors that would like to attend. Costs and availability to be investigated and booked.

9 Financial Reports –

Income and Expenditures for November 2022 - **AGREED**

Incomes:

Who	What	Date	Ref	Amount
Mr Stockdale	Plaque to wall	03.10.22		47.00
M & B Rea	Burial fee	12.10.22		770.00
M & B Rea	Interment of ashes	20.10.22		77.00
Co-op Funeralcare	Burial fee	31.10.22		780.00
N & P King	Interment of ashes	31.10.22		77.00
Cash Payments	Cash Allotment rents	31.10.22		2886.00
Cheque payments	Cheque Allotment rents	31.10.22		1034.00
Bacs Payments	BACS Allotment Rents	31.10.22		1243.00

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Mr M Naylor	Memorial Bench	31.10.22		500.00
Mr & Mrs Maddison	Memorial Bench	31.10.22		500.00
Total				8043.00

Expenditure:

Who	What	Date	Inv No	Amount
Scottish Hydro	Electric cemetery Buildings (01/08 - 01/09)	26.09.22	341894825/0001	38.95
Scottish Hydro	Elec to Cemetery Buildings (02/07 - 01/8)	26.09.22	711863758/0012	13.30
Sam Turner & Sons Ltd	Washers, Bolts, Cleat Angle & Nylon inserts	13.10.22	2267840	7.54
Maynards Nursery	Christmas Tree	21.10.22	1012	310.00
Yorkshire Local Councils Associations	Policies training Webinar	07.10.22	690-2223	25.00
Yorkshire Local Councils Associations	Flying start Training		746-2223	66.80
Sam Turner & Sons Ltd	Wood preserver, posts	22.09.22	2232900	41.97
Sam Turner & Sons Ltd	Soap, Disinfectant, hand towels, bin bags	22.09.22	2232900	28.70
Mr Lee Marley	Fuel for service vehicle	06.10.22	506092	77.00
Mr Lee Marley	Laminating	29.09.22		3.50
Mr Lee Marley	Washers and bolts	12.10.22	10211065345	7.08
Minster Self Drive	Vehicle Hire (31.08.22 - 27.10.22)	31.10.22	347693	1464.00
Mr Alan Dale	Grave digging (12th & 28th Oct)	29.10.22		765.00
HSG Engineering Ltd (T/A HSG Plant Hire)	Man and 2 tonne mini digger & Tone dumper	29.10.22	10	324.00
Sam Turner & Sons Ltd	PPE (Apron, face shield, gloves)	20.10.22	2279252	34.83
Sam Turner & Sons Ltd	PPE (Chainsaw gloves, trousers & Boots)	20.10.22	2279253	137.44
Sam Turner & Sons Ltd	Padlock for cemetery gates	25.10.22	2287430	21.26
Sam Turner & Sons Ltd	Bolts	25.10.22	2287429	4.32
Gary Frankish Grounds Maintenance	Grass Cutting for October 22	26.10.22	2343	901.83
Gary Frankish Grounds Maintenance	20l Litres fuel	26.10.22	2342	35.00
Studio Botez Limited	Annual service provision and infrastructure	26.10.22	SB440-251022	216.00
Total				4523.52

9.1 – Bacs Payments list RESOLVED to ACCEPT

9.2 – Precept RESOLVED to ACCEPT the Mid Suggestion of £120, 000 Precept for 2023/2024.

Clerk to write to Mr I Godfrey to request.

Item	2022/23 Projected		2023/24 Low	2023/24 Mid	2023/24 High
Precept	<u>110000.00</u>		<u>115000.00</u>	<u>120000.00</u>	<u>125000.00</u>
Cemetery & Memorials	13842.00		10000.00	15000.00	20000.00
Interest Received	100.00			20.00	50.00
VAT Recovered	<u>28694.42</u>		1000.00	1500.00	2000.00
Donations/Benches	3147.23		500.00	1000.00	1500.00
Funding from authorities / agencies	<u>49658.00</u>		-	-	-
Garage rent received	500.00		500.00	500.00	500.00
Annual payment for cutting grass verges (NYCC)	1355.74		1400.00	1400.00	1400.00

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Wayleave Agreement	17.25		17.25	17.25	17.25
Yatton House Rent	500.00		500.00	500.00	500.00
Allotment Rents	7000.00		7000.00	7500.00	8000.00
Income from village events			250.00	500.00	750.00
TOTAL RECEIPTS	214814.64		136167.25	147937.25	159717.25
Item	2022/23		2023/24	2023/24	2023/24
Cemetery running costs (Excluding labour)	9629.87		10000.00	11000.00	13000.00
Allotment running costs (Excluding Labour)	3608.08		2000.00	2500.00	3000.00
Allotment Waste Removal & Improvements			500.00	1000.00	2000.00
Allotment Land Rent	500.00		500.00	500.00	500.00
Footpaths & repairs (Wimpey owned land)			500.00	500.00	500.00
Trees, Planting & Green Spaces	7502.93		5000.00	6000.00	7000.00
Cook Family Memorial Garden			500.00	750.00	1000.00
Cutting Verges & Greens	6336.71		5000.00	6500.00	8000.00
Public Conveniences	4642.31		2500.00	3000.00	3500.00
Play Park repairs & maintenance	2005.00		2000.00	2500.00	3000.00
Salaries (Clerk, Janitor, Handyman, Cemetery Sup (P/T), Cemetery & Services Sup (F/T))	68266.38		70000.00	72500.00	75000.00
Vehicle running costs (lease, insurance, road tax)	6167.25		5000.00	6000.00	7000.00
Service team machines purchase	2710.00				
General Admin (Inc YLCA Membership)	3515.69		1000.00	2000.00	3000.00
Property Maintenance	2350.86		2000.00	2500.00	3500.00
Audit	1224.00		1000.00	1500.00	2000.00
Insurances	2843.98		2500.00	3000.00	3500.00
Miscellaneous / Contingency					
Chairman's Allowance			200.00	300.00	400.00
Donations to charities & local community organisations (S137)	150.00		150.00	200.00	300.00
Expenditure on village events (S145)	539.72		500.00	700.00	1000.00
Donations to Great Ayton Discovery Centre (S137)	25000.00		25000.00	25000.00	27500.00
Bank Charges	175.96		100.00	175.00	250.00
TOTAL PAYMENTS	235868.82		135950.00	148125.00	164950.00
CONTRIBUTION TO RESERVES	21054.18		217.25	187.75	5232.75

10 To discuss applications and confirm a new councillor – One application has been received. Councillors **AGREED** to offer the vacant position to this applicant.

Meeting Closed

Next Meeting 6th December 2022, 7pm at the Discovery Centre